



Tudor House Personal Care Home



800 Manitoba Ave, Selkirk, Manitoba, R1A 2C9

Website: www.mytudor.ca

“Executive Director” Full Time Job Posting

Facility:

- Tudor House Personal Care Home Health Corporation is a Private 76 bed Licensed & Accredited Long Term Care Facility located in Selkirk, Manitoba on an “Aging in Place Campus”. It operates under a “Service Purchase Agreement” with the WRHA within the Interlake Eastern RHA.
- **Mission:** Resident Centered Care, Provided with Quality Dignity Compassion Empathy Partnership.

Role Overview

- **Purpose:** The Executive Director is responsible and accountable to the Board of Directors for the overall Administrative and Clinical Services of the organization. As the Executive Director you will be responsible for directing, managing, overseeing, and maintaining the overall operations while engaging with provincial partners.
- **Key Focus:** Ensuring corporate policy compliance, Manitoba PCH Standards & Regulatory compliance & Accreditation LTC Standards compliance, and driving quality resident care, managing budgets and financial resources. Leadership is focused in fostering high employee engagement & a positive team building environment. Skills in strong decision-making, problem solving with the ability to create long term planning strategies are expected.

Requirements & Qualifications

- **Education:** Bachelor of Nursing, (Required)
- **Certification:** CRNM in good standing, Health Services Leadership and Management Certificate (Desirable) or other recognized Health Care Administration Credentials (Desirable).
- **Experience:** Minimum of 3-5 years of relevant health management experience, including Organization & Team Leading, maintaining Quality Resident Care, budgeting, Financial Management, Strategic Planning, and labour relations in a unionized setting.
- **Background Check:** Current Vulnerable Sector / Adult Abuse Registry Check/ Criminal Record Check

Compensation Package:

- Wage Scale Annual **\$102,130.275 - \$134,269.525**
- Comprehensive Benefit package & Canada Life Pension Plan

Application Instructions:

- Applications Deadline- **“Open Ended”**
- For more information and to apply, please submit resume & cover letter to Ruth Loewen, Interim Administrator Tudor House 800 Manitoba Ave. Selkirk, Manitoba R1A 2C9
Email: rloewen@mytudor.ca Office: (204) 482-6601 Ext. 122
- We thank all that apply however, only those selected for interviews will be contacted.