



Tudor House

“Personal Care Home”



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“Accredited by Accreditation Canada 2018 - 22”

Sept. 14th, 2021

POSITION POSTING # 210914-01

Nurse Manager Position

Description 1- Full Time Permanent Nurse Manager (1.0 FTE)
Non-Union Position (Out-of-scope)

Duration: Regular full-time position

Probation: Six (6) Months

Hours of Work / Pattern: Normally Mon – Fri Days (Days, Evenings, Nights if required) *See CEO/DOC for current schedule.*

Qualifications and Standards of Employment: (Nurse Manager Position)

- Baccalaureate Degree in Nursing,
- Certificate in Long Term Care Management or commensurate management/supervisory experience.
- At least Five Years Clinical experience in Geriatrics/LTC with supervisory experience.
- RN/RPN currently registered with CRNM or CRPNM and in good standing.
- Maintain a current valid & recognized BLS Certificate.
- Qualified and capable to carry out all Management Functions as set out in Nurse Manager job description.
- Must be available for regular On-Call or Call-in as Manager any shift, Short Notice Call-In and in EMERGENCIES.
- Respects and Cares for the Seniors & Handicapped and a diverse workplace.
- Good health and fitness. Must have ability to lift residents, move and bend without difficulty and walk long distances throughout the shift if required.
- Good leadership and team building skills.
- Quality and Quantity of Work Record & good employment References.
- Organizes and prioritizes assignments and completes work in a timely manner.
- Effective communicator in written and oral communications.
- Takes Written and Oral Direction from CEO/DOC as required.
- Good Dependability / Absenteeism Record or good attendance References.
- Promote and Comply with the policies, procedures and practices of the facility.
- Demonstrate a positive pleasant personality and good professional attitude with residents, coworkers & the public.
- Appropriate Professional Dress and Appearance for Work in LTC setting

Responsible to: Chief Executive Office/ Director of Care or his/her designate.

Responsible for: The Nurse Manager is a member of the Tudor House Management Team and is responsible for the clinical and management functioning of the Nursing Department (Poplar Oak Hall & Maple Hall) and other clinical services of the facility on a 24/7 and “on call” basis and also the entire facility when designated “Person in Charge” or “Acting Administrator” in the CEO/DOC absence. This position is the management representative afterhours in the facility on evenings, nights and weekends, and therefore is responsible for the general overall staffing and operation of all departments during these hours as required. Primary responsibilities relate to resident care, human resources management, fiscal management, policy development and professional standards, quality management, maintaining Provincial PCH and National Accreditation Standards, equipment/supply management, professional development, committee participation and communication. At all times you work in collaboration & support with the other Nurse Manager II to ensure consistency and 24/7 Nursing Clinical Management coverage of the facility. The position of Nurse Manager functions in a manner consistent with, and supports the Mission, Vision and Values of Tudor House Personal Care Home. *(See Job Descriptions)*

Salary Range: Negotiated as per Management HR Memo (See CEO/DOC)

Benefits: Negotiated as per Management HR Memo (See CEO/DOC)

Start: ASAP and/or as agreed.

Stop: N/A

Letter of Application will be received by: John A. Martyniw RN CEO DOC **Accepted up to Oct. 1st 2021**

***NOTE:** *This position is subject to a satisfactory Criminal Record Check, Vulnerable Sector Check, and Child Abuse Registry & Adult Abuse Registry Checks & must meet Tudor House Immunization Standards as a condition of employment.*

****NOTE:** *Tudor House considers this to be a out of scope management position as per the Manitoba Labour Board Certificate No. 5342. (Please note that Management Positions are filled on basis of merit, ability, qualifications and experience.)*

We thank all applicants. However, only those Applicants selected for an interview will be contacted.